

2018 MONTGOMERY COUNTY AGRICULTURAL FAIR ROYALTY COMPETITION

ELIGIBILITY

1. To be eligible, you must be between 14 and 18 years old as of January 1, 2018 and one of the following: A member of Montgomery County 4-H, FFA, or a Montgomery County Agricultural Center (MCAC) Volunteer.
2. Submit the attached application (must be typed), with four (4) wallet size photos, question, resume, signed eligibility form and letter(s) of recommendation to the **Fair office postmarked NO LATER THAN 4:30pm ON APRIL 10, 2018. Make sure to send a complete packet by using the checklist on the bottom of the application.** Late applications will not be accepted. Use registered mail if you are concerned about meeting this deadline. Incomplete applications will be disqualified.
3. No more than 10 court members will be selected from the royalty applicants. From those members, a King, Queen, First Prince and First Princess will be named during the Fair coronation ceremony on Sunday.
4. Be prepared to participate in various mandatory assigned activities before, during and after the Montgomery County Agricultural Fair (MCAF). Be prepared to represent the MCAC at Ag Center and community functions until the date your successor (if chosen as King or Queen) is crowned.
5. If selected as First Prince or First Princess, be prepared to assume the duties of the King or Queen as indicated below.

DUTIES & RESPONSIBILITIES

DUTIES: To serve as hosts during the Montgomery County Agricultural Fair and throughout the 2018-2019 year, such as the Annual Meeting in March, community events, Damascus parade, library and nursery school visits, etc. The schedule of activities during the Fair, August 10-18, 2018 will be provided to each court member. This schedule will include, but is not limited to, presentation of awards during animal shows, luncheons, breakfasts, media interviews, entertainment functions and Fair Ambassador duties. Court members may be asked to speak for various community and civic organizations throughout the off-season. Court members who do not fulfill their court obligations will have their scholarships reduced. You may accumulate up to 60 hours of Volunteer Service but may be required to do more. You can expect to work 30 or more hours during Fair week.

RESPONSIBILITIES: To represent the MCAF throughout the year as assigned. All members of The Royalty Court are expected to conduct themselves in a proper manner when representing the MCAF and MCAC at all times. This includes proper manners and appearance. First Prince and Princess will be expected to represent the MCAC/MCAF in the absence of the King or Queen.

SELECTION PROCESS

A panel of impartial judges will select court members based on scores for resume, application, quiz and interview. Interview judging will be held on Saturday, **May 19, 2018** at the MCAC Fair Office. Be prepared to make a one minute introduction of yourself to open the interview. Mandatory Protocol Meeting for finalists will be held **Thursday, June 14, 2018 at the Fairgrounds in the Garden Room at 6pm.**

The field of contestants will be narrowed to ten finalists. These finalists will make up the Montgomery County Agricultural Fair Royal Court. The King, Queen and First Prince and Princess will be announced during the coronation ceremony, **Sunday, August 12, 2018** at 6pm at Racing Park.

AWARDS/PRIZES

Failure to comply with the rules, duties, responsibilities and decisions of the Royalty Committee, may jeopardize your scholarship award. Scholarships can be used for post secondary education within 6 years of the last day of the Fair that you served as Royalty.

Queen will receive a tiara, sash and a scholarship paid to school	\$ 2000.00
King will receive a medallion and a scholarship paid to school	\$ 2000.00
First Princess will receive a sash and a scholarship paid to school	\$ 1500.00
First Prince will receive a medallion and a scholarship paid to school	\$ 1500.00
Remaining royalty will receive a sash or medallion and a scholarship paid to school	\$ 1000.00

I know the dates for the required meetings and agree to attend.

Candidate Signature

Date

6. **Question** – Write an interesting summary of events or activities offered at the Fair that would be great marketing highlights. 2 page maximum, single sided, 12 pt font, Times New Roman.

7. **Resume:** Must match the format that is illustrated at the following site.

<http://extension.umd.edu/sites/default/files/docs/programs/4-H/awards/The4-HResume.pdf>

I have personally prepared this application and believe it to be correct. If selected as a member of the Royal Court, I promise to represent the Montgomery County Agricultural Center/Fair and 4-H/FFA during Fair week and throughout the year with proper manners, personal conduct and appearance as directed by the volunteers and staff at the Montgomery County Agricultural Center, Inc. and indicated in the Royalty Handbook.

Signature of Applicant

Date

**Return to: The Montgomery County Agricultural Center, Inc.
Attention: Royalty
16 Chestnut Street
Gaithersburg, MD 20877**

For additional information, call Bree Barrick at 240-994-4653.

List of items to be included in your application packet: If you do not include all of the required items you will be disqualified from the competition.

- a. Application Typed _____
- b. 4 Wallet sized photos (Used for interview purposes only) _____
- c. Question _____ (maximum of 2 single sided pages)
- d. Portfolio/Resume in the format indicated above (no more than 3 pages) _____
- e. Signed eligibility form which gives you expectations and dates required to be eligible to serve as a Fair court member: _____
- f. Letters of recommendation _____ (minimum 1, maximum 2)
 - a. First letter should be written from a 4-H leader, FFA teacher, Fair superintendent or chairperson, board member, or Fair leader.
 - b. Second letter may be from anyone whom you have a longstanding relationship.

When you deliver your application packet you will pick up an information packet and schedule your interview on a first come first serve basis. If you mailed your application packet please call Cathy 301-926-3100 Ext. 202 or e-mail cshepard@mcagfair.com to schedule your interview.



Helpful Hints

- The Resume is an accumulation of what you have done throughout your 4-H career (start with most recent and go to oldest).
- Judging based on Citizenship, Leadership, and Life Skills.

The Format

- Personal Information
 - Name and Address (required)
 - Club and county (optional)
- Objective
 - Fill in a one-sentence objective when you create a resume for a particular purpose. Your objective is best expressed in the fewest words possible, while still being clear and explicit.
- Skills and Accomplishments
 - Summarize your leadership activities, citizenship activities, and life skills acquired. Be explicit and use duties and numbers, where appropriate.
 - Citizenship – indicate significant citizenship efforts and impacts.
 - Leadership – indicate major leadership roles and impacts.
 - Life Skills – indicate special achievements; focus on knowledge and skill gained through 4-H involvement. Some life skills include:
 - Managing - keeping records, wise use of resources, planning/organizing
 - Thinking - problem solving, critical thinking, decision making, learning to learn
 - Living - disease prevention, personal safety
 - Being - self responsibility, self discipline, character
 - Working - teamwork, self motivation, contribution to group effort
 - Giving - community service, leadership
 - Caring - sharing, empathy, concern for others
 - Relating - communication, cooperation, social skills, accepting differences.

(Targeting Life Skills Model, *Hendricks, 1996*)
- Education
 - Include name of school attending and anticipated graduation date. Also, list most meaningful participation in school activities (leadership and honors).
- Employment (Optional)
 - List any work experience.
- Personal Information
 - Include information on family, hobbies, school and community organizations. (Especially those that contribute to your objective and information in your resume.)

**Montgomery County Agricultural Fair
Royal Court
Letter of Recommendation Guidelines**

A maximum of two letters of recommendation are required with each 2018 Montgomery County Agricultural Fair Royal Court application. Select a person who has known you and observed your work ethic, character, and volunteerism over a period of time.

1. The first letter must be written from a 4-H leader, FFA teacher, Fair superintendent, chairperson, board member, or Fair leader. (required)
2. Second letter may be from anyone whom you have a longstanding relationship. (optional)

The letter needs to include the following items:

1. Contact information for the writer.
2. Length of time that the writer has known the applicant and capacity that the writer and candidate worked together.

Letters of recommendation must be in a sealed envelope by the writer and given to the applicant to include in their application packet.